

**Industrial Board of Coffee County, TN, Inc.**  
**August 16, 2023**  
**MINUTES**

The Industrial Board of Coffee County, TN, Inc. met in a regular session on Wednesday, July 19, 2023, in the Commission Hall at the Coffee County Administrative Plaza. Chairman Young called the meeting to order at 4:00 pm, welcomed the visitors thanked them for their attendance and noted that a quorum was present.

Members Present

David Young  
Brent Parsley  
Huel Goldston  
Greta Dajani  
Alex Rice  
Scott Hansert  
Janie Colley  
Cameron Newton  
Sherry Douglas

Staff

Anne Hosea-Majors  
Stephen Crook

Guests

John Cofelt – Manchester Times  
Winston Brooks – TAEDC  
Levoid Baltimore – ERPUD

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Total Attendance: 14

(11 Board & Staff, 3 Guest)

- I. The agenda for the meeting was considered, a correction was made to include Mrs. Janie Colley as present. A motion by Mr. Newton, second from Mr. Parsley that the agenda be approved with correction was put to a vote and passed unanimously.
- II. The minutes from the July 19 meeting were considered, a motion by Mr. Newton and second by Mr. Parsley, to approve the minutes as written. The motion was put to a vote and passed unanimously.
- III. The financial summaries for July 2023 were considered. With Mr. Parsley's motion, Mr. Newton seconded that the financial summaries be approved. The motion was put to a vote and carried unanimously.

**IV. Directors Report** – Please see attachment 1 Directors Report August 2023

**V. Chairman's Report** - Mr. Young reported the current strategic plan in place was coming up for renewal. Mr. Young let the board members know that Mrs. Majors would be sending a copy of the current strategic plan to all members in the

coming weeks. The current strategic plan is set to expire at the end of the year and the new committees will each be assigned a section of the plan to prepare. Mr. Young informed the board that this plan will be the steps the IDB takes over the next few years.

## **VI. Committee Reports**

- A. Park Development Committee** – Mr. Goldston reported that the Park Development Committee did meet at the newly scheduled date and time. He further noted that the meeting began with a presentation via Zoom with the CarMax representatives. This meeting went well, and the plans were approved by the committee. Mr. Goldston informed the board that other updates were given on the farming contract and the Interstate Industrial Park Improvement Plan.
- B. Marketing Support Committee** – No Report
- C. Budget and Finance Committee** – Mr. Parsley informed the board that the Budget Finance Committee (BFC) also met at their new meeting date and time. Mr. Parsley reported that many motions were approved in the meeting and requested a second from the full board. *Mr. Hansert seconded the 2022-2023 final budget approval, Mr. Newton seconded the 2023-2024 budget be approved, Mrs. Colley seconded the 2023 audit contract approval and Mr. Hansert seconded the 2023-2024 blanket purchase orders be approved. All motions were approved, and the votes passed unanimously.*
- D. Tullahoma Area Economic Development Corp.** – Mr. Brooks reported that things are moving quickly in Tullahoma. There has been an increase in people moving to the area. On July 20<sup>th</sup>, Mr. Brooks attended a Tri-County Area Railroad Authority meeting where they reported that improvements were made to the track and bridges to mile marker 15. After one more bridge project, they will have improved the track all the way to the I-24 Industrial Site. He further reported that there are several projects in the works for the Tullahoma Business and Air Park. If the path forward continues well for one project in particular Mr. Brooks will invite Mr. Crook to join the conversations. Mr. Brooks further reported the TAEDC continues to work with Vanderbilt, UTIS, and other stakeholders to drive the development of retail strategies to accelerate and retain aerospace development and grow that footprint. Lastly, he informed the board that two large Platts will go before the planning commission on Monday, August 21 in hopes that with approval there will be opportunities for new residential and retail developments.

E. Greater Manchester Economic Development Board – No Report

F. Manchester Chamber of Commerce – No Report

G. Tulahoma Chamber of Commerce – No Report

VII. Unfinished Business – None

VIII. New Business – None

Signed: Anne Hosea-Majors  
Anne Hosea-Majors, Assistant Secretary

Signed: Brent Parsley  
Mr. Brent Parsley, Secretary/Treasurer