

MINUTES OF THE COFFEE COUNTY ELECTION COMMISSION

Thursday, February 23, 2023

4:00 P.M.

Present: Chairman William Bates, Secretary Barbara Arp, Commissioner Emily Thoma, Commissioner Carol Berthay, Commissioner Larry McIntosh, Administrator Andy Farrar.

The Coffee County Election Commission met in the Election Commission office, Suite 6, in the Coffee County Administrative Plaza in Manchester:

- 1.) Chairman Bates opened the meeting.**
- 2.) Minutes of the previous meeting on Monday, November 21, 2022, were submitted for approval. Motion by Commissioner Arp to approve the minutes as presented. Seconded by Commissioner McIntosh. Motion passed by unanimous approval.**
- 3.) The Commission audited 70 voter registration forms for the 1st quarter of 2023. Having found no deficient forms, the Commission filled out the inspection report and signed it. Administrator Farrar will forward the inspection form to the State Election Commission office as required.**
- 4.) The Commission discussed the current FY 2022-2023 budget. Administrator Farrar discussed where the Commission's budget was currently and what funds were still available that would be returned to the general fund June 30, 2023. The Commission held discussion on the FY 2023-2024 budget presented by Administrator Farrar. The proposed budget shows an estimated reduction of \$80,000 in expenditures. This reduction is due to only having one (1) Election in the new budget verses two (2) Elections in the prior year's budget. Motion by Commissioner Berthay to approve the budget as presented. Seconded by Commissioner McIntosh. Motion passed by unanimous approval.**
- 5.) The next meeting will be Thursday, April 13, 2023.**
- 6.) There being no further business, the meeting was adjourned.**

Respectfully submitted,

Barbara Arp, Secretary