

**Coffee County Budget and Finance  
Meeting Agenda  
March 30<sup>th</sup>, 2023, 5 pm**

**Mtg Location: Coffee County Administrative Plaza, Committee Room 1**

1. Approval of Agenda
2. Approval of Minutes
3. Library Pre-Grant Approval: Rural access to digital services.
4. Update on budget process
5. Adjourn

\* Please see attachments for grant pre-application form.

**Coffee County Government Grant Pre-Application Notification Form**

Department or Organization Applying for the Grant: Coffee County Manchester Public Library

Grant/Program Title: *Community Connect Fostering digital access*

Grant Beginning Period: *May 11, 2023*

Grant Ending Period: *July 31, 2024*

Grant Amount: *\$2,000 for associated cost 5 Verizon Hotspots 5 HP laptops*

**Funding Agency Contact Information**

Funding Agency (i.e. State, Federal, Private):

Name: *American Library Association (ALA)*

Address: *225 N. Michigan Ave, Suite 1300 Chicago, IL 60601*

Phone: *1-800-545-2433*

Fax:

Funding Percentage or Match (i.e. 100% or 75%/25%?): *0*

Funding Type (Revenue Advanced or Reimbursed): *Revenue Advanced*

Ongoing Funding Requirements (Yes/No & Length Required): *NO*

Indirect Cost Availability (Yes/No): *NO*

Grant Beneficiary: Coffee County Manchester Public Library

Person/Dept Responsible for Grant Program Management: Pauline Vaughn

Person/Dept Responsible for Reporting Expenditures: Pauline Vaughn

Person/Dept Responsible for Requesting Revenue Claims: Pauline Vaughn

Grant Requirements for Continuation of Program or Cooperative Agreements: *N/A*

Grant Requirements for Equipment, Ownership & Insurance:

*N/A*

Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:

*N/A*

Grant Requirements for Employment or Contracted Services: *N/A*

Will this grant add value to Coffee County's Fixed Assets? (Yes/No):

Will this grant add to Coffee County's Insurance Expense? (Yes/No):

Requesting Official/Department Head: Pauline Vaughn *Pauline R. Vaughn* *3/22/2023* Date:

Mayor/Highway Approving Official Signature: Date:

Date Approved by Coffee County Commission: Date: